



**ROTARY CLUB OF WOODLAND HILLS
CELEBRATING 44 YEARS OF ARTS & CRAFTS FAIRES
APRIL 21/22, 2012**

Exhibitor Information and Requirements:

Our show is open to all media of original Fine Art and Fine Crafts. All work will be juried. NO clothing, commercial, manufactured, imported, mass produced or purchased for resale items will be accepted. No artist's representatives. **Artists not complying with this will be asked to leave immediately with no refund of booth fee.** All artists must personally attend his/her exhibit and be present during the entire two days of the Faire. Spaces may not be shared. There will be no refunds or rain checks due to weather. Any artist wishing to cancel after confirmation must do so **IN WRITING**, via e-mail or postal mail and be received by April 7, 2012.

Participants must provide their own canopies, awnings, tables, chairs, easels, signs, and all other items needed for their display and must assume responsibility for monitoring said displays.

Exhibitors are encouraged to set up their displays on Friday after 2:00 p.m. and are permitted to leave their displays overnight or set up at 6:00 a.m. Saturday morning. All vehicles must be removed from the site by 9:00 a.m. both mornings. Security will begin Friday evening at 5:00 p.m. until 6:00 a.m. Saturday. Saturday security will begin at 5:00 p.m. until 7:00 a.m. on Sunday. The Faire management cannot accept responsibility or liability for loss or damage to exhibitor's property at any time during the Faire.

Jury Process

The jury will determine eligibility based on quality and originality, as demonstrated by photos submitted. Acceptance notifications will be e-mailed or sent by mail after the completion of the jury process.

Application Deadline

Please submit your application as soon as possible, as some categories fill quickly. Deadline for submission is April 7, 2012. Late registration may be accepted based on space availability in your category.

PARTICIPANTS ARE SOLELY RESPONSIBLE FOR ANY LOSS, DAMAGE, OR OTHER HARM TO THEIR PERSON AND PROPERTY AT ALL TIMES DURING THE FAIRE, INCLUDING TRAVEL TO AND FROM THE SITE, SET-UP AND TEARDOWN. ALL PARTICIPANTS ARE SOLELY RESPONSIBLE FOR THEIR OWN LIABILITY INSURANCE.



**ARTS & CRAFTS FAIRE APPLICATION
 ROTARY CLUB OF WOODLAND HILLS**

April 21/22, 2012 10a.m.-5p.m.

Warner Center Park at Topanga & Oxnard

ALL PROCEEDS GO TO ROTARY PROJECTS BENEFITING LOCAL COMMUNITIES
 AND INTERNATIONAL HUMANITARIAN PROJECTS

ARTIST NAME _____

COMPANY _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ CELL PHONE _____

E-MAIL _____ WEBSITE _____

CA RESALE NUMBER _____

CAR LICENSE _____ MAKE _____ MODEL _____

TYPE OF ART YOU WILL BE DISPLAYING

Candles ___ Ceramics ___ Dolls ___ Fiber/Textiles ___ Glass ___ Jewelry ___ Metal Art ___ Painting ___

Photography ___ Mixed Media ___ Wood ___ Other (please specify)

Have you exhibited with us before? Yes ___ No ___ If yes, which year(s) _____

Description of your art and the process:

Application Checklist – Please include the following items:

1. **A completed signed application form.**
2. **5 photos** – 4 of your product and 1 of your booth setup. Photos will remain on file. If you participated in the last Faire photos are not required unless you are displaying a new and different art form.
3. **Payment** by Money Order or check made payable to The Rotary Club of Woodland Hills. Checks returned for any reason will be subject to a \$20 handling fee and must be replaced with a US Postal Money Order.
4. **Booth Choice** - Single Booth \$275 (12' W x 10' D) _____
Double Booth \$425 (24' W x 10' D) _____
5. An **SASE** with sufficient postage for acceptance notification.
6. **Postcards Request** – Up to a Maximum of 100 (postage not included) _____

Booth/Location Requests – Please understand that we will make every effort to honor your requests but no guarantees can be made.

The undersigned hereby agrees to defend, indemnify, and hold harmless the Rotary Club of Woodland Hills, the City of Los Angeles, employees of and agents from and against all loss, liability charges and expenses (including attorney's fees) which may arise by participating in the event. I understand that the Los Angeles City does not provide accident, medical, liability, workers' compensation insurance and/or any other insurance. I agree to carefully inspect and satisfy myself that the facilities provided are reasonably safe for their intended use. I agree to assume the risk of participating at the premises. I understand the Rotary Club of Woodland Hills retains the right to use photos taken during activities for publicity purposes. I agree to adhere to all event guidelines, including loading and unloading procedures and event timelines. I understand that failing to adhere to guidelines may result in dismissal from the faire without a refund and being refused participation at future Woodland Hills Rotary events.

Acceptance to the Faire and your signature below constitute your agreement with all Exhibitor Information and Requirements on all pages of this application form.

Applicant Signature _____ Date _____

Please mail pages 2&3 of the application to:
Arts & Crafts Faire
Rotary Club of Woodland Hills
P.O. Box 144
Woodland Hills, CA 91365-0144
Attention: Jay Saltzman, Event Coordinator
Phone: (818) 344-5776 E-Mail: jnsure@aol.com